



**Executive Headteacher:** Mr James Procter  
**Email:** head@pioneerfederation.co.uk  
**East Hoathly:** 01825 840247  
**Email:** office@easthoathly.e-sussex.sch.uk  
**Thursday 19<sup>th</sup> March**

**Chiddingly:** 01825 872307  
**Email :** office@chiddingly.e-sussex.sch.uk  
**St Mary the Virgin: 01892 770221**  
**Email:** office@st-maryhartfield.e-sussex.sch.uk

Dear Parents/Carers,

### Pioneer Federation Schools closure

We are writing to inform you that we have been instructed to close the school due to Coronavirus (COVID-19) to the majority of pupils. The school will be closed at the end of **Friday 20<sup>th</sup> March** and most pupils should not attend school until further notice. We will let you know when the school is fully reopen via a message through ParentMail and on the school websites.

The pupils who the government have said could attend school are listed here:

- **Children of 'Key Workers'** who need to be at work to support the country's fight to tackle the Coronavirus - please note we are awaiting a full list from the Government but this is the information we have so far:
  - NHS staff
  - Police officers
  - Supermarket delivery drivers
- **Vulnerable children** - please note we are awaiting a full list from the Government but this is the information we have so far:
  - Those with Educational Health Care Plans (EHCP)
  - Those who have a Social Worker

If you, or your child, are in one of the listed categories, please could you inform us as soon as possible and **by 9am on Friday 20<sup>th</sup> March** whether you will be sending your child into school so we can plan ahead for this.

Please refer to the letter sent out on **Wednesday 18<sup>th</sup> March** regarding pupils' activities and work set over the closure period. Staff emails have been set up specifically for the closure so that you and children can contact staff during this time. Staff will be accessing their emails during school hours. These email accounts will be deleted when the school reopens. The staff email addresses for the closure period are as follows:

**Oak:** Mrs Winchester, Mrs Fry and Mrs Eldridge  
[cp-oak@pioneerfederation.co.uk](mailto:cp-oak@pioneerfederation.co.uk)

**Beech:** Mrs Mackarness, Miss Frankel and Miss Waterman  
[cp-beech@pioneerfederation.co.uk](mailto:cp-beech@pioneerfederation.co.uk)

**Willow:** Mrs Cousens, Mrs Pattenden and Miss Benkel  
[cp-willow@pioneerfederation.co.uk](mailto:cp-willow@pioneerfederation.co.uk)

**Sycamore:** Mrs Vile and Mrs Webb  
[cp-sycamore@pioneerfederation.co.uk](mailto:cp-sycamore@pioneerfederation.co.uk)

#### **Inclusion Manager:**

Mrs Leahy  
[sleahy@pioneerfederation.co.uk](mailto:sleahy@pioneerfederation.co.uk)

**Thrive**  
Miss Benkel  
[cp-thrive@pioneerfederation.co.uk](mailto:cp-thrive@pioneerfederation.co.uk)

#### **Wellbeing and Support**

Safeguarding continues to be a priority, especially when the school is not open to pupils. If you have any worries related to welfare or safeguarding issues, please contact us using the email addresses above.

There are a number of organisations that can support families in a variety of ways:

[www.eastsussex.gov.uk/childrenandfamilies/familysupport](http://www.eastsussex.gov.uk/childrenandfamilies/familysupport)  
[www.eastgrinstead.foodbank.org.uk](http://www.eastgrinstead.foodbank.org.uk)

[www.hailsham.foodbank.org.uk](http://www.hailsham.foodbank.org.uk)  
[www.eastbourne.foodbank.org.uk](http://www.eastbourne.foodbank.org.uk)

We appreciate that a closure is going to have an impact on you and your family and it's a far from an ideal scenario. We will keep in touch with any updates as the situation develops. Please continue to check the Coronavirus tabs on each website. If you want to get in touch to share any concerns, please don't hesitate to do so via the Office email, as usual. Please use NHS 111 online if you or your child feels unwell and you want to know what to do next. For government updates: [www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public](http://www.gov.uk/guidance/coronavirus-covid-19-information-for-the-public)

Thank you for your continued support.

Stay safe and we look forward to welcoming you all back to school soon.

Yours sincerely,



Mr J Procter

**Executive Headteacher**



Mr A Brundle

**Chair of Governors**